

CONNER SQUARE CONDOMINIUM UNIT OWNER'S ASSOCIATION REGULAR MEETING OF  
THE BOARD OF DIRECTORS

29 August 2017

The regular Meeting of the Board of Directors was held at the office of James Turner, 9205 B Enterprise Court Manassas Park, VA 20111.

Mr. Turner called the meeting to order at 2:05 PM. The following board members were in attendance: James Turner and Edward Knippers. Terri Jenkins of Burke Community Management Group was also in attendance.

A notice waiver was signed and a quorum was declared.

The minutes for 27 June 2017 were reviewed as ammended to read Ten units at a time in Mr. Turner's rotation of window repairs. It was moved by Mr. Turner to accept the minutes. Passed. **There was no meeting in July.**

The Financial Statements ending on the 31<sup>th</sup> of July 2017 were reviewed and found in good order.

Ms. Jenkins reported that there are 17 units that the water usage is being billed as estimates. Mr. Turner and Ms. Jenkins have met with the Badger Meter Company to rectify the situation.

It was reported that two of the units in arears in payments of dues have been reported to our lawyers.

Mr. Coulter, our Registered Agent, will now be with Purnell, McKennett and Menke, PC, 9214 Center Street, Suite 101, Manassas, VA 20110.

The cost for trash pickup will increase from \$656.00 to \$689.00 per month.

Towing and especially tow trucks on the property is still a problem. MGM Towing will be contacted.

A dog belonging to 9205 F has been reported. Ms. Jenkins will talk with the tenants and will also let the owner know that having a dog on the property is prohibited by the by-laws.

Ms. Jenkins will contact Turner Roofing about the material that has been left on the roofs of 9203 S, U, and T units so that it can be removed.

Mr. Turner reported that all but 10-15 windows have been repaired with ~~wooden~~ Pubbe stops and new cauking

Downspout repairs were discussed and the use of "boots" to prevent future damage was discussed.

Next meeting is scheduled for 26 September at 2:00 PM at Mr. Turner's unit.

Meeting was adjourned at 2:50 PM.

Minutes submitted by

Edward Knippers  
Secretary

Approved James TE with changes date 9-26-17